

GALWAY SCHOOL BOARD OF EDUCATION

Reorganizational Meeting/Regular Meeting minutes

Wednesday, July 8, 2009

7:00 P.M.

AGENDA

DRAFT UNTIL APPROVED BY THE BOARD AT THEIR NEXT MEETING

CALL TO ORDER

Meeting was called to order by Superintendent Moses at **7:00 P.M.** in the High School Library.

Present: Mark Pribis John Sutton Terry Ostrander Janet Glenn
 Joan Slagle Cheryl Smith Bradley Rooke
Absent: None

PLEDGE OF ALLEGIANCE was recited

ADDITIONS/CHANGES TO THE AGENDA – Personnel Items were added along with the appointment of an Architect. Additional donations were also added.

BOARD RECOGNITION

EDUCATIONAL PRESENTATION

A facilities improvement building project presentation was presented by Mr. Bednarek showing a wide variety of needed improvements in the district. The preliminary list includes security improvements, roof repair, updates to student bathrooms and locker rooms, etc. The Board agreed to move forward with plans for a building project. The District's financial advisor will meet with the Board to discuss the retiring of debt and state aid and an architect will be hired to begin the process. Further information will follow.

PUBLIC COMMENT ON AGENDA ITEMS

SUPERINTENDENT'S REPORT

The need to purchase a new telephone system/switches/servers in the district was discussed. The Board will make their decision on whether or not to purchase the new system because of the cost and let Mr. Moses know what was decided. Her also talked about an energy consortium set up with other schools to save energy and money.

ADMINISTRATION/CERTIFICATION OF OATH TO BOARD MEMBERS

Oaths of office were signed by board members and certified by the District Clerk.

BOARD PRESIDENT ELECTION

John Sutton and Cheryl Smith were nominated as candidates for the Board President seat.

Motion was made by Terry Ostrander, seconded by Mark Pribis to appoint *John Sutton* as *President of the Board of Education for the 2009-10 school year.*

Received 4 votes out of 7 Motion passed.

Motion was made by Bradley Rooke, seconded by Joan Slagle to re-appoint *Cheryl Smith* as *President of the Board of Education for the 2009-10 school year.*

Received 3 votes out of 7 Motion denied.

John Sutton was elected Board President and conducted the remainder of the meeting.

BOARD VICE-PRESIDENT ELECTION

Cheryl Smith was nominated as a candidate for the Board Vice-President seat. There were no other nominations.

Motion was made by Joan Slagle, seconded by Janet Glenn to appoint *Cheryl Smith* as Vice-President of the Board of Education for the 2009-10 school year.

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Cheryl Smith was elected Board Vice-President.

Motion was made by Terry Ostrander, seconded by Bradley Rooke to approve the following appointments. All voted aye to approve the motion except for Mark Pribis who abstained from voting. Yes Votes: 6 No Votes: 0 Abstained: 1 Motion passed.

DESIGNATION OF THE FOLLOWING:

Attendance Officer	Carrie Winchester	
Attendance Officer	Cindy Colby	
Student Activity Accts. Treasurer	Linda Casatelli	
Student Activity Accts. Deputy Treasurer	Trent Clay	
Student Activity Accts. Chief Faculty Advisor	Peter Bednarek	
Student Activity Accounts Auditor	Rita Borucki	
Deputy Tax Collector	Ballston Spa National Bank	
Deputy Tax Collector	Tax Collection Agency	
Records Access Officer	Linda Casatelli	
Records Management Officer	Linda Casatelli	
Title IX Section 504 Compliance Officer	Linda Jackowski	
Title IX Section 504 Alternate Compliance Officer	Norman Griffin	
District Treasurer	Rita Borucki	per contract
School Physician	Saratoga Care Family Health Centers	per contract
External Auditor	Judith Klingebiel	per contract
Data System Administrator	Kathy Morck	\$3,750
Chief Information Officer	Trent Clay	\$3,750
Claims Auditor	Barbara Pawlowski	\$20.08/hr
District Clerk	Linda Casatelli	\$2,021
Tax Collector	Tracy Killeen	\$3,613
Water Treatment Analyst	William Swietnicki	\$1,000
Asbestos Designee	William Swietnicki	\$1,000
Water Operator & Responsible Charge	Joseph Whalen	\$50/hour
Fixed Assets Manager	Betty Neahr	\$2,000
Medicaid Billing Clerk	Barbara Agresta	\$3,000
Amy Kondrat	Substitute Caller- Middle & High School	\$1,318
Janet VanRijsewijk	Substitute Caller – Elementary School	\$1,318
Barbara Sleight	Chief Inspector/Co-Chairperson Elections	\$7.15/hour
Ruth Gerardi	Chief Inspector/Co-Chairperson Elections	\$7.15/hour
Shirley Cornell	Board of Registration-School Elections	\$7.15/hour
Doris Tretiak	Board of Registration-School Elections	\$7.15/hour
Barbara Sleight	Board of Registration-School Elections	\$7.15/hour
Ruth Gerardi	Board of Registration-School Elections	\$7.15/hour

DESIGNATION OF THE FOLLOWING:

- School Insurance Agent - Bruce Rowledge
- Official Newspaper - Daily Gazette
- Official Bank Depository-Ballston Spa Nat'l. Bank, Chase Manhattan Bank, NBT Bank, CLASS
- Regular monthly Board of Education Meetings are held on 3rd Wednesday of each month at 7:00 PM. with the following changes:

February meeting	February 10, 2010 instead of the 17 th
May meeting	May 18, 2010 instead of the 19 th
Special meeting	April 20, 2010 at 8AM – BOCES Budget/BOE vote
Reorganizational/Regular Meeting	July 7, 2010 (Replaces the July 21 st meeting)

- Committee memberships for 2009-10:
 - Committee of Special Education Full Committee
 - Chairperson/Administrator – Lin Jackowski
 - Alternate Chairpersons - Andrew Huszar, Shannon Britten, Jessica Mossing, Kathy Morck, Sarah Landers, Norm Griffin, Peter Bednarek, Paul Berry,
 - Psychologist – Andrew Huszar
 - Physician – Saratoga Care Family Health Centers
 - Classroom Teacher of Child Being Reviewed
 - Special Education Teacher of Child Being Reviewed or as Assigned
 - Parent Representative – Mary Bramer, Maura Rydzewski
 - Parent of Child Being Reviewed
 - Others as Deemed Appropriate
 - Committee on Special Education – Subcommittee
 - Chairperson – Lin Jackowski
 - Alternate Chairpersons – Andrew Huszar, Kathy Morck, Shannon Britten, Jessica Mossing, Sara Landers
 - Classroom Teacher of Child Being Reviewed
 - Special Education Teacher of Child Being Reviewed
 - Parent of Child Being Reviewed
 - Others as Deemed Appropriate
 - Committee on Preschool Special Education
 - Chairperson – Lin Jackowski
 - Designee authorized to sign preschool STAC Forms – Lin Jackowski
 - Alternate Chairpersons – Andrew Huszar, Norman Griffin, Shannon Britten, Jessica Mossing
 - County Representative – As Appointed by the County – Leslie Monaco
 - Evaluator of Child as Appropriate
 - Preschool Teacher or Provider as Appropriate
 - Parent Representatives - Mary Bramer, Maura Rydzewski

AUTHORIZE SUPERINTENDENT OF SCHOOLS TO:

- certify payrolls
- be purchasing agent
- approve attendance at conferences, conventions, workshops etc. for all employees
- proceed with the preparation of tax rolls and warrant
- apply for special state and federal funds
- approve budget transfers
- represent the district in matters pertaining to school breakfast/lunch/milk programs:

Resolved that the Galway CSD Board of Education delegates to the chief administrative officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.

OTHER ITEMS

- Establish mileage reimbursement – the most current IRS rate
- Establish the following petty cash funds: \$100 for the school lunch program, \$100 for the transportation department, \$50 for the Business Office
- Purchase a bond for collector, treasurer and for all other school employees as follows: Collector - \$25,000, Treasurer - \$50,000, All Others - \$10,000
- Establish the following hourly pay rates:

Substitute Bus Driver	\$14.00
Substitute Teacher Aide	\$ 7.35
Substitute Cafeteria	\$ 7.35
Substitute Clerical	\$ 7.35
Substitute Monitor	\$ 7.35
Substitute Custodian/Cleaner	\$ 9.00
Substitute Automotive Repairer	\$13.00
Substitute Maintenance Mechanic	\$10.00
Substitute Nurse	\$11.50
Instructional Tutors	\$20.00
Substitute Teacher	Per the agreement with School Alliance of Substitutes in Education Local 4805
- Establish custodial and vehicle driver rates for school-related and non-school related user groups:

School Groups:	Custodian Rate	\$10/hour
	Driver Rate	\$14/hour
Non-School Groups:	Custodian Rate	\$25/hour (2 hour minimum)
	Driver Rate	\$20/hour
- Establish mileage rate for bus user groups \$1.00/mile
- Re-adopt all Policies and Code of Ethics in effect during the last school year for the next school year.
- Resolved that the Board of Education of the Galway Central School District adopt the District's **free and reduced price meal or special milk policy statement** for the next school year which sets forth the conditions that the school must follow in order to participate in this program.

CONSENT AGENDA

Motion was made by Mark Pribis, seconded by Terry Ostrander to approve the following.
 Resolved that the Board of Education of the Galway Central School District approve the **Consent Agenda** consisting of the minutes of the June 17, 2009 Board of Education meeting (with one correction already made) and the Student Activity Accounts Treasurer's report excluding the District Treasurer's Report which will be submitted to the Board for approval at the August Board meeting.
 All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

REPORTS

PERSONNEL

Motion was made by Terry Ostrander, seconded by Janet Glenn to approve the following.
 Resolved that the Board of Education of the Galway Central School District accept the resignation of **Joy Lustig** from her **Elementary Librarian** position effective August 31, 2009. Mrs. Lustig's position was reduced from full time to part time in the 2009-10 school year budget. She accepted a position in another school district.
 All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Janet Glenn, seconded by Terry Ostrander to approve the following.
 Resolved that the Board of Education of the Galway Central School District accept the resignation of **Mary Sherman** from her **Bus Driver** position effective July 6, 2009.
 All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Mark Pribis, seconded by Terry Ostrander to approve the following.
 Resolved that the Board of Education of the Galway Central School District accept the resignation of **Michael Sherman** from his **Auto Repairer** position effective July 31, 2009 in order to accept a Transportation Supervisor position later in the meeting.
 All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Terry Ostrander, seconded by Bradley Rooke to approve the following.
 Resolved that the Board of Education of the Galway Central School District accept the resignation of **Andrew Forneris** from his **Transportation Supervisor** position effective July 31, 2009 in order to accept an Auto Repairer position later in the meeting.
 All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Bradley Rooke, seconded by Mark Pribis to approve the following.
 Resolved that the Board of Education of the Galway Central School District appoint the following for the **2009 Summer School Program** at their regular hourly rate of pay:

- Teacher Aides – Mary Pokrzywka, Maxine Barkley
- Bus Drivers – Carol Symonds, Bonnie LaMoy, Kathy Nelli, Johnnie Brown, Jennifer Bailey
- Sub. Bus Drivers – Wendy Gregory, Bev Secor, Vickie Weaver
- Bus Monitors – Maxine Nadler, Carol Ward, Cheryl Sisler, Cathy Malakauskas
- Sub. Bus Monitor – Bev Staulters

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Mark Pribis, seconded by Janet Glenn to approve the following.
 Resolved that the Board of Education of the Galway Central School District approve the appointment of **Ellen Moran** as a **Teacher Aide** effective September 1, 2009 at a rate of \$7.35/hour whose fingerprints have been cleared for employment. She was previously a Substitute Aide in the district.
 All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Cheryl Smith, seconded by Terry Ostrander to approve the following.
 Resolved that the Board of Education of the Galway Central School District appoint the following **coaches** for the 2009-10 fall sports season as follows:

Fall Sport	Name	Level	Stipend
JV Girls Volleyball	Lynn Prehn	C2	\$4,100
Varsity Boys Soccer	Neal Evans	C3	\$5,000
JV Boys Soccer	Rob Martin	A3	\$2,100
Modified Boys Soccer	Mark Swain	A3	\$1,400
Varsity Girls Soccer	Maggie Finocchio	B2	\$4,000
JV Girls Soccer	Paula Canell	B5	\$3,100
Modified Girls Soccer	Greg Birbilis	D	\$4,400
Varsity Cross Country	Geoff Maliszewski	D	\$6,000
Modified Cross Country	Judy Horigan	B2	\$2,400
Varsity Golf	Lucas Snow	A5	\$3,000
Varsity Volleyball	Jennifer Flinton	B5	\$4,000
Modified Volleyball	Diane Verrigni	A4	\$1,400
Modified Volleyball	Stuart Wilday	D	\$4,400

Yes Votes: 6 No Votes: 1 from John Sutton Motion passed.

Motion was made by Bradley Rooke, seconded by Mark Pribis to approve the following. Resolved that the Board of Education of the Galway Central School District approve the appointment of **Kristyn VanPatten** to the position of **Math Teacher** for a three-year probationary period effective September 1, 2009 – June 30, 2012 in the tenure area of Math at Step M2 of the salary schedule \$42,100/year. Kristyn has Provisional/Initial Certification in Secondary Math Grades 7-12 that expires September 1, 2012. Her fingerprints have been cleared for employment. All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Terry Ostrander, seconded by Joan Slagle to approve the following. Resolved that the Board of Education of the Galway Central School District approve the appointment of **Michael Sherman** to the management-confidential position of **Transportation Supervisor-12 month** effective August 1, 2009 at a salary of \$48,000/year pro-rated. Michael has successfully completed civil service requirements for this position and his fingerprints have been cleared for employment. All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Terry Ostrander, seconded by Mark Pribis approve the following. Resolved that the Board of Education of the Galway Central School District approve the appointment of **Andrew Forneris** to the CSEA position of **Auto Repairer-12 month** effective August 1, 2009 at a rate of \$14.49/hour - \$30,139/year. Andrew's fingerprints have been cleared for employment. All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Cheryl Smith, seconded by Bradley Rooke to approve the following. Resolved that the Board of Education of the Galway Central School District approve the appointment of **Tage Frederiksen** to the position of **Science Teacher** effective September 1, 2009 – June 30, 2010 at a salary of \$61,125. Tage has permanent certification in General Science Grades 7-12, Chemistry and Physics. All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Cheryl Smith, seconded by Terry Ostrander to approve the following. Resolved that the Board of Education of the Galway Central School District approve the appointment of **Michael Marcelle** to the position of **Interim Superintendent of Schools** effective December 1, 2009 – June 30, 2010 at a salary of \$74,250 that includes one week prior to December to work together with Mr. Moses who is retiring on November 30, 2009. All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

NEW BUSINESS

Motion was made by Janet Glenn, seconded by Mark Pribis to approve **closing the following student activity bank accounts** effective July 1, 2009 whose clubs were eliminated in the 2009-10 school budget. The remaining balance in each account was transferred as shown below leaving a zero balance in the account being closed.

Close DECA account – transferred \$110.75 to E-way Village account

Close SADD account – transferred \$1,748.20 to Galway PTSA After-Prom

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Mark Pribis, seconded by Janet Glenn to accept the following **donations**:

- \$2,106 from Galway PTSA to be used toward the purchase of a new stage curtain and to authorize the treasurer to increase the 2008-2009 budget account code A1620.400.
- \$106.93 from the Class of 2009 to be used toward the purchase of a new stage curtain and to authorize the treasurer to increase account code A1620.400
- \$1,000 from Elementary Student Senate to be used toward the purchase of an outdoor LED display sign and to authorize the treasurer to increase account code A1620.200

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Terry Ostrander, seconded by Cheryl Smith to approve the following:

Resolved that the Board of Education of the Galway Central School District award a **bid to lease four school buses and two suburbans** to **Leonard Bus Sales** at a cost of \$68,520 per year for five years for a total cost of \$342,600 and to levy the necessary tax thereof. Bids were publicly opened and read on 7/2/09.

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Cheryl Smith, seconded by Terry Ostrander to approve the following:

Resolved that the Board of Education of the Galway Central School District appoint **CS Arch architectural firm** for pre-referendum work on a proposed school improvement building project in an amount not to exceed \$35,000.

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

PUBLIC COMMENT

Anne Valente talked about the success of a recent tap dance recital and the play "Guys and Dolls". Lynne Prehn reported that the GTA is sponsoring one of the holes at the Education Foundation Golf Tournament. Cheryl Smith asked the residency status of Board Member Joan Slagle. She replied that she will come to some conclusion over the summer and that her legal address is in the District.

EXECUTIVE SESSION

Motion was made by Janet Glenn, seconded by Bradley Rooke to move into **executive session** at 8:55 P.M. to review CSE/CPSE recommendations and for specific personnel matter(s).

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Motion was made by Cheryl Smith, seconded by Terry Ostrander to arrange placement of the attached students as recommended by the **CSE/CPSE**.

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

REGULAR SESSION

Motion was made by Bradley Rooke, seconded by Janet Glenn to move out of executive session and into **regular session** at 10:25 PM.

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

ADJOURNMENT

Motion was made by Cheryl Smith, seconded by Terry Ostrander to **adjourn** at 10:26 PM.

All voted aye to approve the motion. Yes Votes: 7 No Votes: 0 Motion passed.

Respectfully submitted,

Linda M. Casatelli

**Linda M. Casatelli
District Clerk**